

OFFICE OF THE DIVISIONAL FOREST OFFICER & WILDLIFE WARDEN
CHANDAKA WILDLIFE DIVISION

GAJA VIHAR: P.O: BARAMUNDA: BHUBANESWAR- 751 003

☎-(0674) 2355400 (O)

Email-dfc.chandakawl@odisha.gov.in /chandakadampara@gmail.com

Tender Notification No.

Dated .

TENDER CALL NOTICE FOR HIRING OF VEHICLE

Sealed tenders are invited from interested Vehicle Owners/Travel Agencies/Tour Operators for providing diesel run Bolero/Scorpio AC vehicle 4nos (2nos-7seater, 2nos-9seater) for official use on hiring basis at different Government Offices of Chandaka Wildlife Division as detailed below on terms & conditions mentioned in the standard bidding documents so as to reach in the office of the Divisional Forest officer, Chandaka Wildlife Division on or before **26.10.2022 up to 5.00 PM** through Registered/Speed Post or by courier service & can also be dropped in the Tender Box placed in the office of the Divisional Forest Officer, Chandaka Wildlife Division. **Tender paper cost for Rs.1000/-(Rupees One Thousand) only in shape of non-refundable Demand Draft from any Nationalize Bank drawn in favour of the Divisional Forest Officer, Chandaka Wildlife Division in the sealed bid document should be submitted.** The Technical & financial bid will be opened on **dt.27.10.2022 at 11 AM** in presence of the bidders or their authorized representative in the office of the undersigned. The standard bidding documents & terms & conditions can be obtained from www.chandakawildlife.in & also can be obtained from the Section Officer, Office of the Divisional Forest Officer, Chandaka Wildlife Division from **20.10.2022 to 26.10.2022 (1.00 PM)** in the office day & office hours only. Tender inviting authority reserve the right of accepting or rejecting one or more tenders offer(s) or cancelling the tender assigning any reason thereof.

Sl. No.	Name of the Office	No. of vehicle required
1	Bhubaneswar Wildlife Range, Baramunda, Bhubaneswar & Chandaka Wildlife Range, Chandaka	Seven-Seater- 2 No. Nine Seater- 2 Nos.

- (i) The Technical Bids will be opened in presence of the tenderer or the authorized representatives on **dt.27.10.2022 at 11.00 AM** in the Office of the Divisional Forest Officer, Chandaka Wildlife Division. The financial Bids will be opened only of successful bidders on the same day at 1.00 P.M.

LIST OF DOCUMENT TO BE SUBMITTED ALONGWITH THE QUATATION

Sl. No.	Name of the Vehicle Owner/Agency with address	Regd. No. of the Vehicle	Date of Registration	Type of vehicle AC/Non AC	Year of Manufacture	Model of the Vehicle	Fitness Certificate valid up to	Permit validity	Insurance validity	Pollution Certificate validity	Minimum average in Km per litres	Name of the Driver	Driving License with date of validity
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1. Filled up proforma with Copy of all above documents to be submitted along with the tender paper.
2. Copy of GSTN
3. Copy of PAN Registration
4. In case of Agency valid Registration Certificate/License to be submitted.

Divisional Forest Officer
Chandaka Wildlife Division
Bhubaneswar

Terms and Conditions

1. The quotations received incomplete or after the scheduled date & time are liable to be rejected.
2. The price quote should be inclusive of all taxes.
3. The rate of successful bidder may be valid up to 31.03.2023 or next call/Tender Call.
4. The undersigned reserves the right to reject/ cancel any or all the quotation without assigning any reason thereof & terminate the order in case of changes in Government Procedure or policy of instruction/direction.
5. The Successful bidder shall furnish a security deposit of Rs.30,000/- in favour of Divisional Forest Officer, Chandaka Wildlife Division in shape of STDR/Fixed deposit drawn on any Nationalized bank payable at Bhubaneswar. The same shall be retained at Chandaka Wildlife Division & shall be returned after 31.03.2023 or next call/Tender Call.
6. The hiring charges do not include fuel cost which is to be paid separately basing on actual consumption & lubricants as per existing Government Norm.
7. The vehicles hired shall be in good condition & shall not be older than three years.
8. It will be ensured through the party of hired vehicles that the vehicles are kept under optimum running condition & avoid accidents attributable to lack of maintenance, upkeep. The hired vehicles cannot be used for any private/commercial purpose beyond office hours of during holidays.
9. Log books shall be maintained for the hired vehicles as in the case of Government vehicles, kilometer reading & POL drawn shall be necessarily recorded in relevant columns & verified regularly by an authorized officer before making payment.
10. Both technical & financial bids should be submitted in separate envelop.
11. All cost relates to driver will be borne by the vehicle provider.
12. The revised norms shall be made applicable for the hired vehicles after completion of the contract period.
13. All the disputes shall be subject to the jurisdiction of Civil Court situated at Bhubaneswar only.
14. This Office shall not be responsible for any challan, loss, damage or any accident of the vehicle of to any other vehicles or for the injury to the driver or to any other third party. The loss or damage or legal expenses on this account shall be borne by the Owner/Service Provider.
15. In case of any breakdown of vehicle on duty, the Owner/Service Provider shall make arrangement for providing another vehicle. In such a case, mileage from garage to the point of breakdown would not be paid.
16. The Owner/Service Provider shall undertake to indemnify the department against all damage/charges arising on account of or connected with the negligence of the Service Provider or his staff or any person under his control whether in respect of accident/ injury to the person or damages to the property of any member of the public or any person or in executing the work or otherwise & against all claims & demand thereof.

Divisional Forest Officer
Chandaka Wildlife Division
Bhubaneswar

APPLICATION FOR QUOTATION/TENDER CALL NOTICE

From:

M/s.....

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To,

The Divisional Forest Officer,
Chandaka Wildlife Division.

I am submitting the price quotations for the supply of the following types of vehicles for engagement in your office on a monthly basis.

The details about the vehicle and driver are attached in Annexure-II

FORMAT FOR QUOTATION FOR HIRING OF VEHICLE

Sl.No.	Description of the Vehicle	Monthly Fixed Charges (in Rs.)	Consumption of POL (KM/Lt)	Remarks

Date.

PAN/TIN No.

Signature

Name and Address of Authorized Signatory

GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No of Vehicle:
2. Type of Vehicle (AC/Non-AC):
3. Year of Manufacture:
4. Model:
5. Date of Registration:
6. Name & complete address of the owner of vehicle:
7. Fitness Certificate validity:
8. Permit Validity:
9. Insurance Validity:
10. Name/Address of the Driver:
11. D.L No & Validity of the D/L of the Driver:
12. Proposed hire charge of the vehicle per month excluding:
13. Rate of Fuel consumption/ Mileage per Liter:
14. Contract Number of the Service Provider (Tender/ Quotation):

Mobile..... Telephone.....

Certified that the information submitted above is true to the best of My Knowledge and belief:

Seal & Signature of the Quotation / Tender